

# Gordon C. Hoffmann

Certified Inspector

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2726 Maple Road  
Jackson, WI 53037

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I understand that you may have questions or concerns about how our usual process for inspections will be altered given the COVID-19 outbreak in Wisconsin and Governor Evers' "Stay-at-Home" order.

For now, the office—physical space—is closed; you may still email, call or use the office drop box. I will continue to conduct building inspections—however, in a modified process as the immediate threat to health and safety must be paramount. As the WI Department of Safety guidelines suggest, I will begin conducting inspections through video and photo-based information provided to me. Please ensure that your information is as complete as possible to prevent a do-over. Once your electronic submission is reviewed, I will determine if more information is necessary and/or give the approval requested. Photos/videos can be mailed, emailed or dropped in the office mailbox: [ghoffmann@nconnect.net](mailto:ghoffmann@nconnect.net) ; 2726 Maple Road, Jackson 53037. If you have questions, call 262-677-2270.

If an in-person inspection becomes absolutely necessary, I will make every attempt to coordinate with building contractors and/or home owners to minimize risks during inspection. As you are aware, the COVID-19 outbreak is a rapidly evolving situation. Your understanding and patience as we navigate this health crisis is appreciated.

Thank You