

# Town of Wayne, Wisconsin

6030 Mohawk Road, Campbellsport, WI 53010

Thank you for inquiring about renting the town hall at 6030 Mohawk Road, Campbellsport.

1. Call Carol Gonwa, town clerk, at 262-626-4818 to see if your date is available.
2. Rental fee is \$75. A check made out to 'Town of Wayne' must be received prior to the date.
3. Concerning cleaning - it should be as clean as when you get here. Please take garbage with you.
4. There are 41 folding chairs, 4-8 foot tables, and 1-6 foot table available. Please let the town clerk know prior to the date what you will need and she will have it available for you.
5. The hall is available to you from 12:00 am - 12:00 pm on the date that you reserved.
6. There isn't a maximum number of people but 40 is the max that can be seated comfortably in the building.
7. We do **NOT** allow parties outside in the parking lot.
8. There are **no** restrictions concerning food, drink, or decorations. Just be aware that the building and all contents within must look the same as when you arrived.

If you are interested in reserving, please fill out the below and email or mail back to the Town Hall.

Reserved Date: \_\_\_\_\_

Print Name of who is reserving (Responsible Party): \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

I take full responsibility for any damage done to the Town Hall building or the contents within on the reservation date. Any damages that need repair or fees for additional cleaning will be charged to the responsible party.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: [townofwaynewi@gmail.com](mailto:townofwaynewi@gmail.com)  
(262) 626-4818

Carl Klemme, Chairman   Gerald Schulz, Treasurer   Carol Gonwa, Clerk  
Mike Samann, Supervisor   Robert Schulteis, Supervisor

Web Page: <http://www.townofwayne.org>