

MINUTES

TOWN OF WAYNE **TOWN BOARD** MEETING

Wayne Town Hall - 6030 Mohawk Road, Campbellsport, WI 53010

January 6, 2024 - 8:00 a.m. to 9:01 a.m.

1. Call meeting to order - Klemme
2. Pledge of Allegiance - Klemme
3. Roll Call of Members - All present
4. Verification of public notice pursuant to s.19.84 (1)(2)(3)(4) - Posted at Preferred Electric, KFD, Town hall, Website
5. Agenda for January 6, 2024
  - a. Corrections and/or deletions - None
  - b. Approval - **Motion**(Schulteis/Balistreri) to approve the January 6, 2024 Closing of the Books agenda. Motion carried.
6. Visitors Comments/Concerns - None
7. Old Business
  - a. None
    - i. Discussion and action
8. New Business
  - a. Financial Report and Approval of Accounts Payable and Payroll - **Motion**(Schulteis/Balistreri) to approve the Financial Report dated December 31, 2023. Motion carried.
    - i. Approve the Financial Report dated December 31, 2023
    - ii. Close the Books for 2023
  - b. Tax Issues
    - i. For 2024, research if we could collect dog licenses separately
    - ii. Automate refund check process. Currently they are hand written.
  - c. Zoning Administrator job description and salary
    - i. Discussion and action - Post in Kewaskum Statesman and West Bend News
      1. Board will review applications on 2/26/24 at 6 pm.
  - d. Proposals submitted by engineering design firms to replace the Beechnut Drive and West Bend Road bridges. Firms that submitted proposals and are being reviewed are as follows:
    - i. Collins Engineers - Howard Ave, Milwaukee
    - ii. Ayres - Swenson Dr, Waukesha
    - iii. Benesch - Canal St, Milwaukee
    - iv. Kapur - Port Washington Rd, Milwaukee
    - v. SEH - Odana Rd, Madison
      1. Discussion and action
        - a. Ellenbecker explained the process. We have to rank the applications, send our recommendations to Joseph Jelacic (DOT), the DOT will approve/disapprove, and then we negotiate the cost of the engineer's design only.
        - b. Discussion
          - i. Kapur had more detail
          - ii. Ayres has done projects in the area
          - iii. Looked for realignment and extension
          - iv. All covered hydraulics and wing walls
          - v. SEH had another bridge option (page 5 of application) that may have a lower construction cost
        - c. Recommendation
          - i. Ayres - #1
          - ii. SEH - #2
          - iii. Collins Engineers - #3
          - iv. Benesch - #4
          - v. Kapur - #5
9. Adjourn - **Motion**(Schulteis/Balistreri) to adjourn. Motion carried. Meeting adjourned at 9:01 a.m.